

Rules of Use and Conduct for the Wellness and Recreation Centre

Safety

- The user of the facility is responsible for the space they have reserved for the duration of their booking. The facility user must familiarise themselves with the Wellness and Recreation Centre's safety instructions in advance and, if necessary, prepare a safety document relating to their own activities.
- A maximum of 50 people may stay overnight at the Wellness and Recreation Centre at the same time.
- A maximum of 400 people may be present in the Wellness and Recreation Centre at the same time (including the sports hall). The maximum capacity of the sports hall is 200 people.
- If a fire alarm goes off, the space must be evacuated immediately. In the event of an actual fire, you must immediately call the emergency number 112. If the cause of the alarm is unknown, the user of the facility must call the property maintenance manager, Juha Nissinen, during the daytime, tel. 0400370853 and in the evenings Vieremän Kiinteistöhuolto Ky, tel. 0505663954.
- The fire-fighting equipment in the main building is marked on the floor plan, which can be found in the upper and lower lobbies. Fire-fighting equipment: fire blanket, dry powder fire extinguishers. The fire-fighting equipment is also clearly marked throughout the building.

Consideration for the Environment and Other Users

- Facility users must be considerate of other people in the building and the surrounding neighbourhood. Users are requested to avoid disturbing noise **during quiet hours from 22.00 - 07.00**. If a user of the facility has reserved the entire property, the person making the reservation must ensure that no disturbing noise from the building or outdoor areas reaches the surrounding neighbourhood between 22.00 - 07.00.
- The indoor premises and outdoor areas of the Wellness and Recreation Centre must be kept clean and tidy.
- The users of the facility are responsible for taking any waste generated by their activities to the waste collection point located in the garbage shed in the front yard.

Cleanliness and Final Cleaning of the Wellness and Recreation Centre

- Overnight guests must bring their own bed linen (if using a sleeping bag, a pillowcase and a fitted sheet must also be brought).

- The users of the facility must keep the premises clean and tidy during use and are responsible for final cleaning. Cleaning equipment can be found in the cleaning supply storage room upstairs.
- Cleaning of the accommodation facilities includes: Vacuuming, mopping the floors, wiping down surfaces, cleaning the kitchen and toilet facilities, airing the bedding, and taking any waste generated to the waste collection point. Detailed cleaning instructions can be found in the cleaning supply storage room. If the facility user fails to clean the premises, a cleaning fee of 40€ per hour will be charged.
- Outdoor footwear must be left in the designated area in the entrance hall by the exterior door.
- Additional toilet paper, paper hand towels, and hand soap are available in the cleaning supply storage room.

Other Matters

- Bringing animals upstairs is strictly prohibited. Animals are permitted in the downstairs lobby area. Arrangements for bringing animals must be agreed upon when making the reservation. The downstairs area has a separate entrance, which must be used when staying with animals. Separate mattresses, blankets, and pillows are available downstairs for guests staying with animals. The mattresses, blankets, and pillows can be found in the bedding storage box under the stairs. Guests staying with animals must ensure that the doors to the other downstairs rooms and the gate at the stairs are kept closed.
- Smoking indoors is strictly prohibited. Designated smoking areas are located in the backyard near the campfire site and in the front yard next to the garbage shed.
- The refrigerator and freezer must be kept switched on at all times. The users of the facility must not switch them off.
- Rental of the Wellness and Recreation Centre includes normal use of the rented premises, as well as use of the campfire site, outdoor exercise facilities, and yard areas, including their equipment. Firewood is included in the rental fee, provided it is used in reasonable quantities.
- Equipment in the common areas is available for use by renters. Outdoor and play equipment stored in the outdoor storage shed is available for use by those who have made a reservation. Items that are separately marked or stored in other locked rooms are not intended for general use.
- The sports hall and its equipment are available for use by the person making the reservation, except during separately booked sessions (the booking schedule is displayed on the sports hall's glass door). The sports hall is always available to anyone who has reserved the entire building.
- The person making the reservation must bring their own bed linen (sheets, pillowcases, and duvet covers) and towels.
- Tableware and cooking utensils are available for use by the person making the reservation.

- As part of the reservation, you may camp in the outdoor area using tents, campervans, or caravans.
- The Municipality of Vieremä is responsible for property maintenance and related tasks. Contact person: Juha Nissinen, tel. 0400370853.
- Property maintenance work may also be carried out at the Wellness and Recreation Centre during a reservation.
- The key can be collected from the information desk at the municipal hall on weekdays between 08.00 - 15.00. The key must be returned on the day of departure to the information desk at the municipal hall or through the mail slot next to the municipal hall's exterior door.
- Cancellations and changes to reservations must be made through the online store no later than one (1) week before the reservation begins.
- If anything is damaged or goes missing, it must be reported to Recreation Coordinator Iina Karikumpu, tel. 040 7533 433, no later than the end of the reservation.
- The person making the reservation will be charged an appropriate fee for damaged or missing items or keys, or for any damage caused to the premises.

Before leaving, make sure that:

- All areas you have used are clean and properly tidied up.
- The windows are closed.
- The doors are locked.
- The garbage has been taken outside to the waste collection point.
- The key has been returned.